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ID

540

Applicant

Mrs Leasa Keay

KP Garage and bodyshop  
Charity Number: 1110590  
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Current Status: Application Received

1 Project title? d

KP Youth Project

2. Project summary: (100 words) \*required field

We are working with a group of local youths to teach them skills in the motor trade by doing this we are designing and building a one of a kind BMW which we will then take to shows with the youths once show season has ended we will auction the car to raise funds for the charity uk youth and for the next project hoping this will continue for years to come encouraging todays youth onto careers in the motor industry and following on from the project we will help them onto apprenticeships or guiding them in the right direction.

3. Amount of funding required: \*required field

4. Which Area Board are you applying to? Not sure?  
Westbury

5. What is the Post Code of where the project is taking place?

BA13 4HR

6. Please tell us which theme(s) your project supports: \*required field

Youth work/development

Community Project

7. About your project

Please tell us about your project (a strong application will address all of the following):

\*required field

- How does your project support local needs and priorities?
- How have young people been involved in your project so far?
- How many young people do you expect to benefit?
- How will your project be accessible and affordable?
- How will you encourage volunteering and community involvement?
- How will you ensure your project is accessible to everyone (Disabled, low incomes, vulnerable, etc.)
- How will ensure your project is inclusive?
- How will you work with other community partners?

Our project is to run workshops to support youths around the area to design and rebuild a BMW Series 3 once the car is rebuilt we will be taking the car and the youths to a show for them to showcase their work and achievements. We have held an open day and invited youth's and their parents/guardians in to talk with us about the project and what we can offer.

We have advertised this over facebook and radio and have received an overwhelming response from youth's. We have 15 youths who would benefit from the workshop. We have a number of different businesses who are offering their support not only funding but experiences and their own personal trades. We have welcomed the youth's parents/guardians to join in to spend quality time with their children.

We have made this project accessible to everyone and everyone had the option to show their interest. Our project will be working with community partners Wiltshire council young offenders Wiltshire council community engagement manager Schools and parents. This project is to also help the youths look and support them to their future.

## 8. Safeguarding

Please tell us about how you will protect and safeguard young people in your project (You must address all of the following): \*required field

- Please evidence your commitment to safeguarding and promoting the welfare of children and young people.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Are staff and volunteers Disclosure and Barring Service (DBS) checked and do you hold a central record of this as well as details of staff references.
- Who in your organisation is ultimately responsible for safeguarding?
- How do you ensure that young people are kept safe online when accessing your services?

All staff are being DBS checked and volunteers will be if haven't been when they come on board with the project. We have a safeguarding policy in place which all staff volunteers and trustees will read and follow. The youths parents/guardians are invited to join their children which safeguards them. We have contact details for all the relevant child services which would be available in safeguarding the children.

Any incidents concerns or referrals will be documented in a file on the computer which will be locked at all times. We have a designated person who is responsible for the safeguarding but we all as a company take this very seriously. Risk assessments are being carried out to ensure safety throughout the workshop.

## 9. Monitoring your project

How will you know if your project has been successful?

We are documenting our progress throughout and the success of the project which will be seen as each part of the car comes back together. We will ask all youths involved to fill out a questionnaire at the end of the project to see if they thought it was successful and what we could do differently next time. Taking it to the car show and showing all their hard work will be an indication of the success. The car will then be auctioned and the amount raised will be split between funding our next youth project and the charity UK Youth.

10. Finance: \*required field, if you are a new organisation and don't have accounts leave blank and tick box below

10a. Your Organisation's Finance:

None

Your latest accounts:

None

Total Income:

£ 0.00

Total Expenditure:

£ 0.00

Surplus/Deficit for the year:  
£

Free reserves currently held:  
£ 0.00

Why can't you fund this project from your reserves:  
We are a newly formed group and do not yet have published accounts:

10b. Project Finance:

Part One: \*required

Total Project cost  
£10000.00

Total required from the Area Board  
£5000.00

Part Two: Please itemise your project expenditure and project income \*required

Quick tips:

1. List ALL expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List ALL income except the amount required from the Area Board eg. Donations 20.00 help
3. Please enter in money format with pence but no pound sign or comma or p. Eg 15000.00
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you TOTAL both columns correctly.
  - Expenditure column should equal Total project cost in Part One.
  - Income column should equal Total project cost minus Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions

Itemised Expenditure	£	Itemised Income	£	Tick if received
Car	900.00	Car	900.00	Yes
Engine Parts	3000.00	Tech 4	250.00	Yes
Body parts	1300.00	White Horse Tints	300.00	Yes
Paint Consumables	600.00			
Interior Parts/paints	200.00			
Clothing	600.00			
Sound System	1000.00			
Banners/advertising	300.00			
Show Tickets	200.00			
Tools/Misc	1900.00			
Total	10000.00	Total	1450.00	

11. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field

Yes  
No

12. Tick all the Area Boards to which you are intending to apply, including this one

Westbury

13. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Do you have the following (please tick any that apply):

- ✓ Child Protection Policy
- ✓ Safeguarding Children
- ✓ Procedure for dealing with an allegation against a member of staff or a volunteer
- ✓ Complaints Procedure
- ✓ Public Liability Insurance
- ✓ Health & Safety
- ✓ Whistle blowing policy
- ✓ Internet use policy
- ✓ Constitution
- ✓ Business/Project Plan (For projects where total project cost is over £50,000)

Legal declaration \*required field

- ✓ The information on this form is correct, that any award received will be spent on the activities specified